

PLANNING YOUR TRIP

Registration

REGISTRATION AGREEMENT

SCHOOL & CITY _____

COORDINATOR _____

COORDINATOR PHONE _____

COORDINATOR EMAIL _____

DATE OF TRIP _____

ARRIVAL TIME _____

DEPARTURE TIME _____

GRADE(S) _____

ESTIMATED NUMBER OF STUDENTS _____

ESTIMATED NUMBER OF TEACHERS _____

ESTIMATED NUMBER OF CHAPERONS _____

LONG LAKE CANCELLATION POLICY

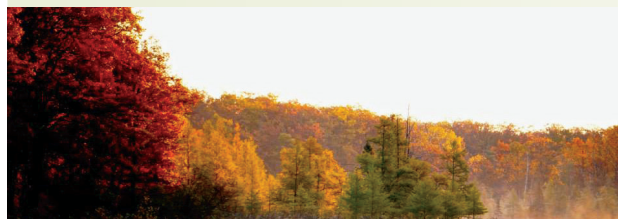
A cancellation of your reserved space at Long Lake Conservation Center requires at least four months notification. Groups which cancel less than 120 days prior to the reserved date will be required to pay a percentage of the fee based upon the following schedule:

91-120 days	20% of fee
61-90 days	30% of fee
31-60 days	40% of fee
30 days or less	50% of fee

The school will not be responsible for payment for a cancellation caused by Covid-19, or arising out of natural catastrophes or acts of God. It is understood that the school will use reasonable efforts to attend.

At Long Lake Conservation Center, we aim to use our resources wisely. As food is ordered, staff hired, and facilities prepared for each group, we ask that our visiting schools/groups agree to Long Lake's Payment and Cancellation Policies. If there is an unforeseen conflict with your dates, please notify Long Lake as soon as possible; we will try our best to reschedule and avoid cancellation fees.

COVID POLICIES



Long Lake Conservation Center follows all Minnesota Department of Health requirements, and has implemented widely accepted best practices for Covid-19 that are consistent with other residential environmental learning centers in Minnesota.

If your school's policies are stricter than Long Lake's, your school's policies will supersede, unless it conflicts with MDH requirements. Our ultimate goal is to keep students, chaperons and staff safe and healthy while here at Long Lake.

Covid-19 and Long Lake

- All Long Lake staff are vaccinated
- Long Lake's lodging facilities and dining hall are equipped with state-of-the-art air filtration systems that help in halting the airborne spread of COVID.

For the latest LLCC Covid policy, go to longlakecc.org/covid